

Sustainability Reporting Essentials

Course Login Instructions

New User

Existing User



Step 1 – New User Sign-up and Login

Steps to sign up as a new external user

To access the course, click the [Sustainability Reporting Essentials](#) course link.

- If you are a new user, click on “Create one!” highlighted in the screenshot below to Create Account.

 **WORLD BANK GROUP**

Sign in

Email, phone, or Skype

No account? **Create one!**

[Can't access your account?](#)

Next

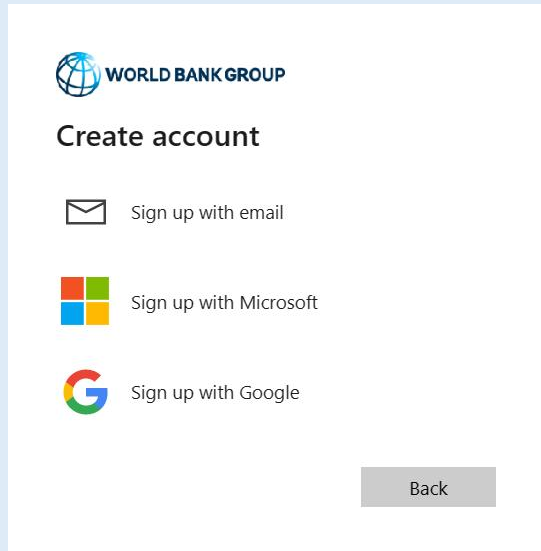
Need Help? Contact WBG Help Desk at (202) 473 – 2121. You are signing into one or more secure applications operated by the WorldBank group for its official business. Your accounts and passwords are your responsibility. Do not share them with anyone.



Step 2 – New User Sign-up and Login

Steps to sign up as a new external user

- Create Account using one of the options



 **WORLD BANK GROUP**

Create account

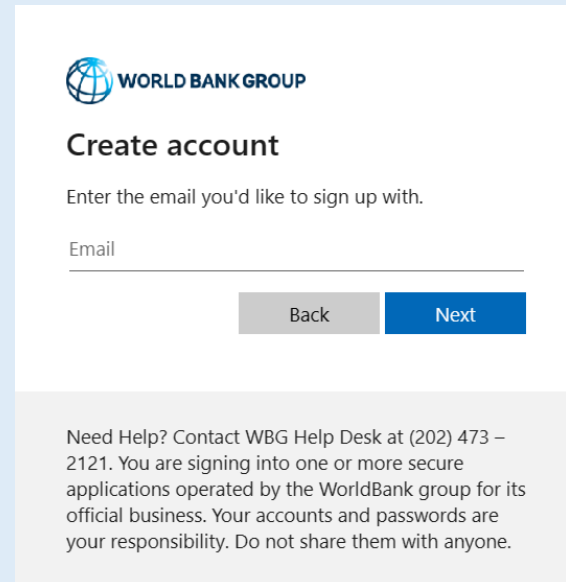
 Sign up with email

 Sign up with Microsoft

 Sign up with Google

Back

- Enter the email address you'd like to sign up with



 **WORLD BANK GROUP**

Create account

Enter the email you'd like to sign up with.

Email

Back Next

Need Help? Contact WBG Help Desk at (202) 473 – 2121. You are signing into one or more secure applications operated by the WorldBank group for its official business. Your accounts and passwords are your responsibility. Do not share them with anyone.

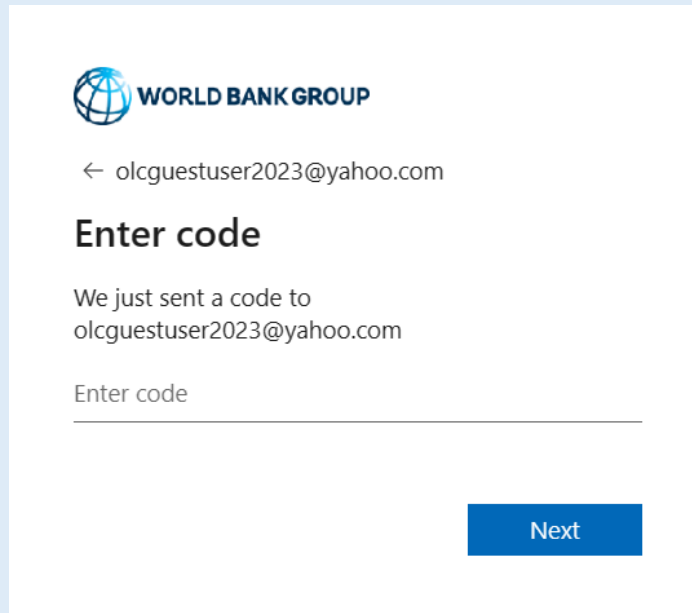
(Enter the Gmail email address for Sign up with Google. Enter the Outlook or Hotmail email address for Sign up with Microsoft.)



Step 3 – New User Sign-up and Login

Steps to sign up as a new external user

- Enter verification code received in your email.



 **WORLD BANK GROUP**

← olcguestuser2023@yahoo.com

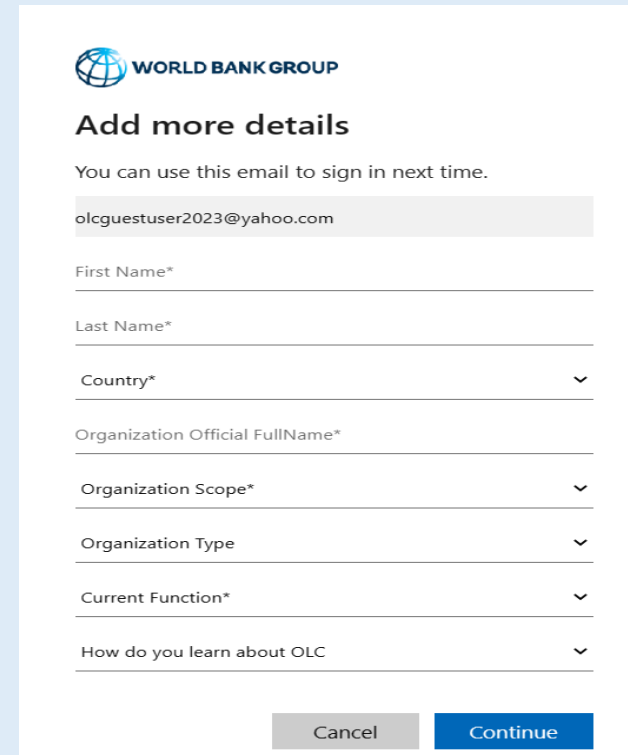
Enter code

We just sent a code to
olcguestuser2023@yahoo.com

Enter code

Next

- Enter required basic information details to create profile and Click “**Continue**”.



 **WORLD BANK GROUP**

Add more details

You can use this email to sign in next time.

olcguestuser2023@yahoo.com

First Name*

Last Name*

Country* ▼

Organization Official FullName*

Organization Scope* ▼

Organization Type ▼

Current Function* ▼

How do you learn about OLC ▼

Cancel Continue



Step 4 – New User Sign-up and Login

Steps to sign up as a new external user

- Complete your on-boarding
Add your name and profile image

2 3

WORLD BANK GROUP | **Open Learning Campus**

Welcome, please complete your on-boarding

Add your name and profile image

First Name
padma

Last Name
kuty

NEXT STEP

- Add your Learning Goals and Skills

WORLD BANK GROUP | **Open Learning Campus**

ADD LEARNING GOALS

Let us personalize the content based on your learning goals. Add up to 5 goals.

I am interested in...

Climate Change ✓ Communication Skills ✓ Leadership ✓

What are you interested in learning?

Start typing here...

Suggested Learning Goals

Leadership Communication Skills Climate Change

BACK NEXT STEP

- You will now be directed to the course details page in OLC.



Step 5 – Course Details Page in OLC

➤ Click Open Content highlighted in the screenshot below.

Sustainability Reporting Essentials



saba | 29 Sep 2025



Sustainability Reporting Essentials

Sustainability Reporting Essentials is a self-paced, interactive e-learning course that equips professionals with the knowledge and skills to understand and apply the fundamentals of sustainability disclosure. Hosted on the World Bank Group's Open Learning Campus as part of IFC's Beyond the Balance Sheet (BBS) Platform, the course is offered free of charge as a public good for both internal and external audiences.

Designed for a wide range of learners, including annual report preparers (such as sustainability officers, CFOs, CROs, legal and investor relations teams), regulators, stock exchanges, trainers, practitioners, and WBG staff, the course combines real-world examples, interactive knowledge checks, and direct links to IFC's Beyond the Balance Sheet Toolkit and Annual Report Self-assessment Tool. Participants gain both a solid conceptual foundation and practical tools to produce clear, accurate, and credible sustainability reports.

Essential guidance for reporting on . [Open Content](#)

Course | English (English)





Step 5(a) – Course Details Page in Saba

- You will be redirected to the course details page in Saba Cloud.



Sustainability Reporting Essentials
Essential reporting, and better results

Sustainability Reporting Essentials

Course | ID: 0000097517

Not Registered

ENROLL

Overview

Sustainability Reporting Essentials is a self-paced, interactive e-learning course that equips professionals with the knowledge and skills to understand and apply the fundamentals of sustainability disclosure. Hosted on the World Bank Group's Open Learning Campus as part of IFC's Beyond the Balance Sheet (BBS) Platform, the course is offered free of charge as a public good for both internal and external audiences.

Show More



Step 6 – Registration Confirmation

- After clicking the Enroll button, you will see the registration confirmation window, shown in screenshot below. Please close the registration confirmation.

Registration confirmation

You have registered for:
Sustainability Reporting Essentials

Status: Registered

Cancellation policy

Contact: guest OLC

Order Number: 0004824425

CLOSE

PRINT



Step 7 – Launch the Course

- You will be redirected to the course details page in Saba Cloud.
- Click the “CONTINUE” button or the “LAUNCH” button in the activities section to access the course.

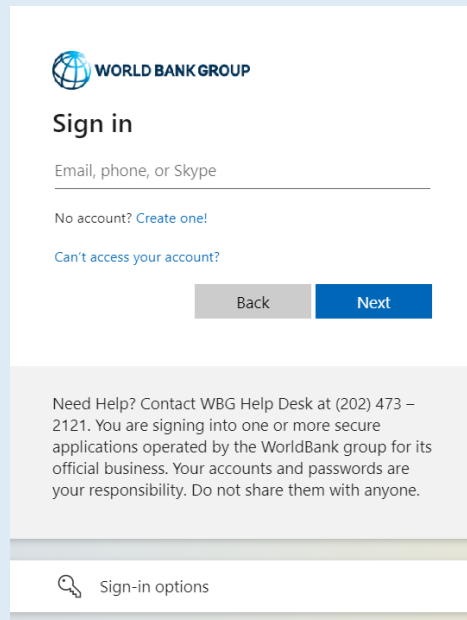
The screenshot shows the course details page for 'Sustainability Reporting Essentials' in Saba Cloud. The page has a header with the course title and a search icon. Below the title, it says 'Class | Course ID: 0000097517' and 'In Progress' with a green bar. To the right, it says 'Registered on: 04-NOV-2025'. There is a 'CONTINUE' button highlighted with a red box. Below this is a navigation bar with three tabs: 'Progress and Activities', 'Overview & Other Information', and 'History'. The 'Progress and Activities' tab is selected. Under this tab, there is a section for 'English | Self-Paced | Class ID: 0001085005' with a 'Total duration: 00:00 Hrs' and a '0 USD' price tag. A 'DROP' button is visible. Below this is an 'Activities' section. The first activity is 'Sustainability Reporting Essentials' with a status of 'Not evaluated' and a 'LAUNCH' button highlighted with a red box. The second activity is 'Course Evaluation- Sustainability Reporting Essentials (Optional)' with a status of 'Not evaluated' and a 'VIEW' button with a dropdown arrow.



Step 1 – Existing User Login

To access the course, click [Sustainability Reporting Essentials](#) course link.

- For an existing user- Enter your credentials (registered email address, password)
Click on the Next Button.



The image shows a screenshot of the World Bank Group sign-in page. At the top is the World Bank Group logo. Below it is the heading "Sign in". There is a text input field labeled "Email, phone, or Skype". Below the input field are two links: "No account? Create one!" and "Can't access your account?". At the bottom of the form are two buttons: "Back" and "Next". Below the form is a footer section with the text: "Need Help? Contact WBG Help Desk at (202) 473 – 2121. You are signing into one or more secure applications operated by the WorldBank group for its official business. Your accounts and passwords are your responsibility. Do not share them with anyone." At the very bottom is a section titled "Sign-in options" with a magnifying glass icon.

- Once your credential is validated, you will be logged in successfully and redirected to the course details page in OLC shown in **Step 2** of the instructions.



Step 2 – Course Details Page in OLC

- Click 'Open Content' highlighted in the below screenshot.

Sustainability Reporting Essentials

saba | 29 Sep 2025



Sustainability Reporting Essentials
Essential reporting, and better results!

Sustainability Reporting Essentials

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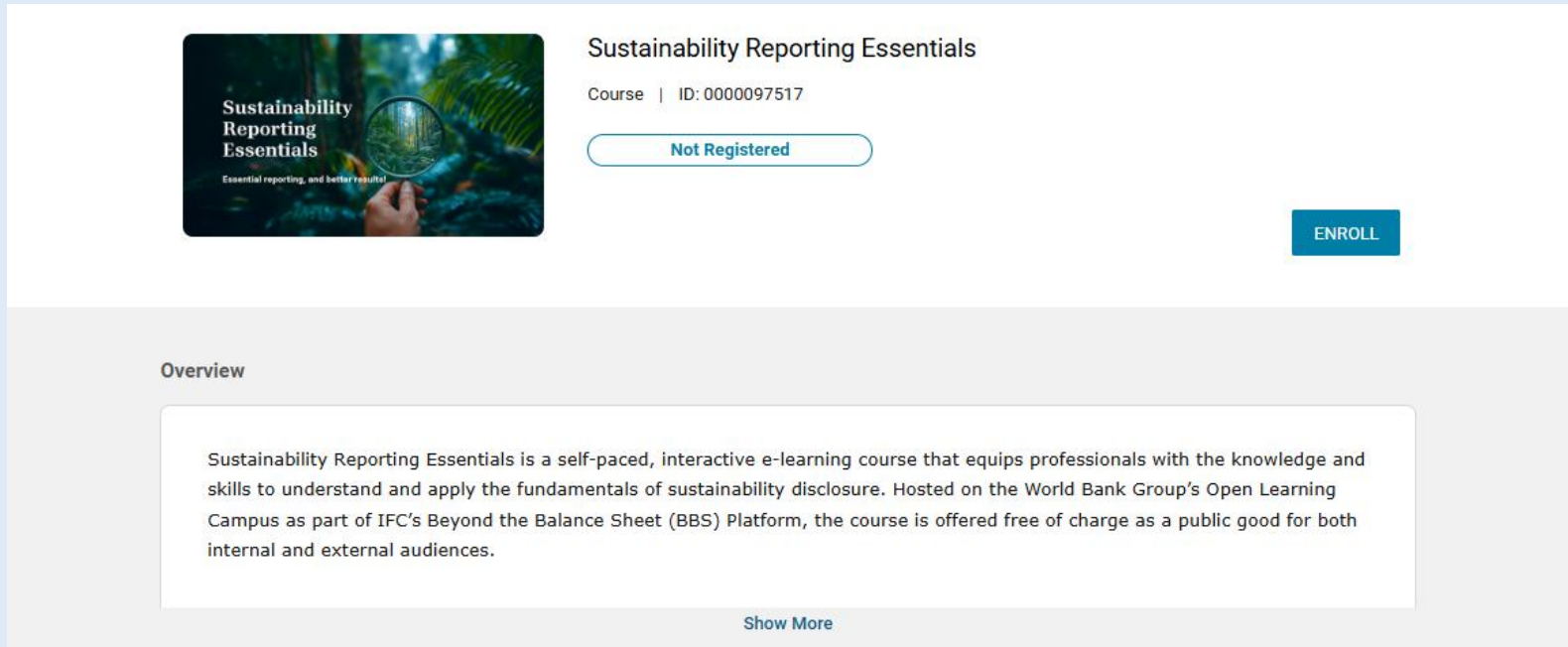
Essential guidance for reporting on ... [Open Content](#)

Course | English (English)

☆☆☆☆☆

Step 2(a) – Course Details Page in Saba

- You will be redirected to the course details page in Saba Cloud.



The screenshot displays the course details for 'Sustainability Reporting Essentials'. On the left is a course image showing a hand holding a magnifying glass over a forest scene, with the text 'Sustainability Reporting Essentials' and 'Essential reporting, and better results!'. To the right of the image, the course title 'Sustainability Reporting Essentials' is shown, followed by 'Course | ID: 0000097517'. Below this is a 'Not Registered' button. An 'ENROLL' button is located on the right side of the course header. The 'Overview' section below contains a paragraph describing the course as a self-paced, interactive e-learning course hosted on the World Bank Group's Open Learning Campus. A 'Show More' link is at the bottom of the overview section.

Sustainability Reporting Essentials
Course | ID: 0000097517
[Not Registered](#) [ENROLL](#)

Overview

Sustainability Reporting Essentials is a self-paced, interactive e-learning course that equips professionals with the knowledge and skills to understand and apply the fundamentals of sustainability disclosure. Hosted on the World Bank Group's Open Learning Campus as part of IFC's Beyond the Balance Sheet (BBS) Platform, the course is offered free of charge as a public good for both internal and external audiences.

[Show More](#)

Step 3 – Registration Confirmation

- After clicking the Enroll button, you will see the registration confirmation window, shown in screenshot below. Please close the registration confirmation.

Registration confirmation

You have registered for:
Sustainability Reporting Essentials

Status: Registered

Cancellation policy

Contact: guest OLC

Order Number: 0004824425

[CLOSE](#) [PRINT](#)



Step 4 – Launch the Course

- You will be redirected to the course details page in Saba Cloud.
- Click the “CONTINUE” button or the “LAUNCH” button in the activities section to access the course.

The screenshot shows the course details page for 'Sustainability Reporting Essentials'. At the top left is a course image with the title 'Sustainability Reporting Essentials' and the subtitle 'Essential reporting, and better results'. To the right of the image, the course title is repeated, followed by 'Class | Course ID: 0000097517'. Below this, a green 'In Progress' badge is shown next to 'Registered on: 04-NOV-2025'. A red box highlights a blue 'CONTINUE' button on the right side of the page. Below the main content area is a navigation bar with three tabs: 'Progress and Activities' (selected), 'Overview & Other Information', and 'History'. Under the 'Progress and Activities' tab, the course is listed as 'English | Self-Paced | Class ID: 0001085005' with a 'Total duration: 00:00 Hrs'. A '0 USD' price tag and a 'DROP' button are visible. Under the 'Activities' section, the first activity is 'Sustainability Reporting Essentials' with a status of 'Not evaluated' and a red box highlighting a blue 'LAUNCH' button. Below it is a 'Course Evaluation- Sustainability Reporting Essentials (Optional)' activity, also with a status of 'Not evaluated', and a 'VIEW' button with a dropdown arrow.

Technical Issues and Support for Participants:

If participants have any technical, sign-up or login issues they can contact olcsupport@worldbank.org.

Please do include in your email the following:

- A clear description of the issue you are facing.
- List of steps to replicate the issue.
- OS and browser with version that you are using to access the course where the issue appears; and
- Screenshot of the screen where the issue appears.

These details will help the support team resolve the issue as soon as possible. You can expect to hear back from the support team within 24 hours